The CPSO's Member Portal for Out-of-Hospital Premises Affiliated Physicians Reporting Adverse Events

Quick Reference Guide

Follow these steps to access the CPSO's Member Portal as an OHP Affiliated Physician and report an Adverse Event:



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Out-of-Hospital Premises Inspection Program (OHP)

An online platform to submit staff affiliation forms, change notifications, updates adverse events and any additional information related to the Out-of-Hospital Premises Inspection Program.

Once in the Member Portal, click on the Out-of-Hospital Premises Inspection Program (OHP) tile.

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Once logged into the Out-of-Hospital Premises area of the Member Portal scroll down to the Staff Affiliations to Out-of-Hospital Premises section and click on the OHP Number link associated with the OHP for which you are reporting an Adverse Event.

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	SUBMITTED OUT-OF-HOSPITAL PR	EMISES			
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	TAFE AFFILIATIONS TO OUT-OF-H	OSPITAL PREMISES			
	—			NEW STAFF	AFFILIATION REQUEST
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1 Scrol	I down to the Staff	Affiliation to Out	of-Hospital Prem	lises section	
2 Click	on the OHP numb	er for the OHP v	ou reporting an A	dverse Event	
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From the Affiliated OHP Details page you will be able to report an Adverse Event by clicking on the Adverse Events link on the left-hand navigation menu.

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