

Name:

CPSO#:

To complete your Practice Improvement Plan, you are asked to reflect on and outline 4 components:

1

Develop a Problem Statement:

- What is the issue you have identified? i.e. what is the problem you are trying to solve?
- What baseline measurement or data do you have that demonstrates the problem? i.e. How do you know this problem is a problem?
- Why is it important to solve this problem?

2

Develop an Intervention to Address the Problem:

- What specific solution could potentially resolve the problem?
- How will you implement the solution and over what timeline?

3

Develop Evaluation Plan to Monitor Success:

- What would successfully solving the problem look like? i.e. What is your target state?
- What are you going to specifically measure to monitor your progress and evaluate the results of your intervention? i.e. How will you know your intervention was successful?

4

Reflect on Quality of Care Impacts:

- What outcome(s) will be achieved by solving the problem? i.e. How will the solution to the problem improve the quality of care in your practice?

Evaluation Report



Completed by CPSO QI Coach:

Date:

Problem Definition	Criteria met	Criteria not met	Comments/ Suggestions:
• The participating physician clearly defines a problem relevant to their practice area and setting			
• The participating physician clearly outlines a quantitative baseline measure that indicates the problem			
• The participating physician clearly articulates the importance of solving the problem (i.e. the “why” of needing a solution to the problem)			

Intervention Developed	Criteria met	Criteria not met	Comments/ Suggestions:
• The participating physician clearly describes the specifics of how the problem could be solved (i.e. “how” the problem will be solved and using “what” resources)			
• The intervention described is within the participating physician’s locus of control to develop and implement			
• The participating physician clearly describes a timeline for implementing the intervention			

Evaluation Plan	Criteria met	Criteria not met	Comments/ Suggestions:
• The participating physician clearly defines a minimum of one quantitative metric or measure to evaluate the intervention’s impact on the problem			
• The participating physician clearly describes the means that evaluation measures will be monitored, inclusive of tools used to track progress and the frequency of metric review.			
• The participating physician clearly outlines the intended target state, showcasing the outcome that would demonstrate the intervention’s success			

Quality of Care Impacts	Criteria met	Criteria not met	Comments/ Suggestions:
• The participating physician outlines a minimum of two positive impacts to the quality of care or service delivery that results from solving the problem			

Total Criteria Met		Total Criteria Not Met	
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Comments/Suggestions:

Resulting Score	Outcome & Next Steps
10	Meets PIP expectations (Physician to receive letter confirming CPSO Quality Requirements have been met)
<10	Does not meet expectations. Physicians are expected to review criteria and comments/suggestions, and resubmit a revised PIP within 10 business days. CPSO Medical Advisors are also available to support you with feedback and coaching on your QI goals. If you wish to meet with a CPSO QI Coach or Medical Advisor to support the enhancement of your PIP, please contact Quality Program staff via the “QI Messages” tab, or call us at 416-967-2648.